

1.	TikT	ok	2
1	.1	Maintain Cloud Account	2
1	.2	Configure E Commerce Setting	7
1	.3	Account Tab	11
1	.4	Product Tab	12
	Fetch	1 Product	12
1	.5	Orders Tab	15
	1.5.1	Status – Default Post Action	15
	1.5.2	Fetch Order	15
	1.5.3	Post Order	17
	1.5.4	Verify Status	19
	1.5.5	Sales Invoice	21
	1.5.6	Status – Others than Default POST Action	22
1	.6	Payment Tab	23
	1.6.1	Step to Download statement from TikTok	23
	1.6.2	Posting Payment	24
1	.7	FAQ	31
	1.7.1	How to do if have multiple location for each store?	31
	1.7.2	Error sending data : (12002) The operation timed out	31
	1.7.3	Fetch Order raise error : E097 : Offset and limit sum 5100 must less than 5000, request id : 2101235d16xxxx	32
	1.7.4	The specified access token is invalid or expired.	32
	1.7.5	API access frequently exceeds the limit. This ban will last 1 seconds	33



1. TikTok

1.1 Maintain Cloud Account

 1.1.1
 Select -> Maintain Cloud Account (One Time Setting)

 SST/GST
 Inquiry Tools
 Window

 Help
 Inquiry Tools
 Window

xQC	Naintain Cloud Account	
	Clear Cloud Cache	h.
	Lazada	
	Shopee	E
	Tiktok	F
	Woocommerce	Ŀ
100	EasyStore	Ŀ
L	Add To Cart	



🕾 Token	
Description TIKTOK 2 Active Platform Tiktok 3 Status 4 Link	1 New Edit ✓ Delete Save Cancel
	Preyiew V Refresh Browse

- i) Enter Description "Tik Tok"
- ii) Select Platform
- iii) Click on Link Button



1.1.3 Select Platform

TikTok Shop Seller Center	
	Authorization
	01 Select Account Type 02 Authorize App
	Select your account type to start the authorization process
	Asia 7 regions included
	Europe ~
	 To authorize the request, you need: Having at least one shop under your seller account Logging into your main seller account (sub-accounts don't have the authorization permission). If you haven't logged into your seller account, we will redirect you to log in to continue the authorization process.



Select your account type to start the authorization process

Asia 7 regions in	ncluded		^
Indonesia			
⊙ Malaysia			
O Philippines			
Singapore			
Vietnam			
⑦ Thailand			
Ohinese main 1.1.4 Login w	lland and the Hong Kong	g SAR	



Log In

Don't have an account yet? Sign up



Phone Number	Log in with email		
MY +60 V Enter your phone number			
Password			
Enter your password	* <		
Forgot the password? Log in with Code			
Log In			

♂ Log in with TikTok account



1.1.5 : Press SAVE

🔁 Token				
Description Platform	TIKTOK Tiktok ~ Linking Success	Link	Active	New Edit Delete Save Cancel More Preview Refresh
				10000

• Once linking Successful, system will be returned status Linking Success Message.



1.2 Configure E Commerce Setting

1.2.1 GL -> Maintain Account

i) Create TikTok Voucher / Discount Account Under Sales Adjustment

Maintain Account							
	Description	Code 🗠	Special Type	Tax	Industries Code	Cash Flow State ^	New
	Margin Refund - QV	313.04				-	<u>11</u> CH
	Margin Refund - Eucerin	313.05				-	<u>E</u> dit ▼
	📄 Margin Refund - Nivea	313.06				-	Duluta
	SALES ADJUSTMENT					-	Delete
	DISCOUNT	510-100	-			-	Refresh
	VOUCHER	510-200				-	
	😑 💪 COST OF GOODS SOLD					-	
	Opening Stock	300.00	Opening Stock			-	

ii) Create Shipping and Transaction Fee under Expenses

	Description	Code d	Special Type	Tax	Industries Code	Cash Flow Statement
	- I STOCK LOSS	617-000				
	STOCKS AT THE END OF THE YEAR	620-000	Closing Stock			
8.	OTHER INCOME					
	- 📄 GAIN ON FOREIGN EKCHANGE	530-000	1.57			
	RENTAL	531-000				
	EXTRA ORDINARY INCOME					
80	EXPENSES					
	ADVERTISEMENT	901-000				
	- D BANK CHARGES	902-000	1.57			
	- CONSUMABLE	903-000				
	alaries	904-000	-			
	TRAVELLING EXPENSES	905-000				
	- I UPKEEP OF MOTOR, VEHICLE	906-000				
	WATER & ELECTRICITY	907-000				
	BPF - EMPLOYER	908-000	-			
	SOCSO - EMPLOYER	909-000	-			
	TELEPHONE & FAX CHARGES	910-000				
	HIRE PURCHASE INTEREST	911-000				
	CLERICAL CHARGES	912-000	-			
	- 3 SALES COMMISSION	913-000	-			
	OVER TIME	914-000				
	OFFICE & WAREHOUSE RENTAL	915-000				
	TOLL, PARKING & FINED	916-000				
	- ITRAVEL & ACCOMODATION	917-000				
	DIRECTOR'S REMUNERATION	918-000	-			
	B PETROL	919-000				
	PRINTING	920-000				
	STATIONERY	921-000				
	OFFICE REFRESHMENT	922-000				
	DEPARTMENTION OF EVER ACCEPT	022.000				
	a s-opping	924-000				
	TRANSACTION FEE	925-000				
	LOSS ON FOREIGN EXCHANGE	980-000	100			
= 6	TAXATION					

• It is up to company want to create under which category. Some of the Company will create under Cost of Goods Sold.



1.2.2 Customer -> Maintain Customer

🕿 Maintain Customer					
- Maintain Custor	ner -	ctos	Read MyKad		New
Company: Tik Tok	300-000 🔻	GST. No. : GOde: 300-L0001 Cust. Category: 300-T0002			Edit ▼ Delete
General Credit Control Note	Tax Bank	Account			<u>C</u> ancel
Branch: + -	Branch Name:	BILLING			More -
I BILLING	Address:	LEVEL 20 TO 22, MENARA WORLDWIDE 198, JALAN BUKIT BINTANG		Π	Refresh
		55100 KUALA LUMPUR			Browse
1 branches	Coordinate: Attention: Phone: Email: Credit Term	0, 0 Map Direction Mobile: s: 30 Days	Fax:	>	
Agent: •••• 👻 ••• Currency: •••• 💌 •••]	Aging On: Invoice D Price Tag:			Chara
					Close

1.2.3 Stock -> Maintain Stock Group Create TikTok Shipping / Transaction / Voucher / Discount Stock Group

i) Create Discount Stock Group

🙁 M	aintain Group				
Attach	-Maintain Stoc	k Group		Artivo	New
Imen	Code:	DISCOUNT		✓ Active	<u>E</u> dit 💌
ts	Description:	DISCOUNT			<u>D</u> elete
	Costing Method:	Fixed Costing	~		Save -
	GL Account Cod	e :-			<u>C</u> ancel
	Sales Code:	510-100 ~	Purchase Code:	~	Refresh
	Cash Sales Code:	~	Cash Purchase Code:	~	Refresh
	S. Return Code:	' 510-100 ∨	P. Return Code:	~	<u>B</u> rowse
	Balance Sheet Stock:	~			
					Close



ii) Create Voucher Stock Group

	aintain Group	
Attac	-Maintain Stock Group	New
Imen	Code: VOUCHER	<u>E</u> dit 🔻
ts	Description: VOUCHER	Delete
	Costing Method: Fixed Costing	Save -
	GL Account Code :- Sales Code: 510-200. Purchase Code:	> <u>C</u> ancel
	Cash Sales Code: V Cash Purchase Code: V	
	S. Return Code: 510-200 V P. Return Code: V	<u>B</u> rowse
	Balance Sheet Stock:	
		Close

• Repeat same step to create for Shipping and Transaction Fees Stock Group

1.2.4 Stock -> Stock Item

			I) CICa	iii Discot	IIII DIOCK	num				
🙁 M	laintain li	tem								
Attachments	Coo Des	de: scription:	Stock I DISCOUN DISCOUN	T T			S	erial No.	Stock Control Z Active	<u>N</u> ew Edit ▼ Delete
	ite Bas Ref She	m Group: se UOM f. Cost: f. Price: elf: Cust. F	DISCOUN UNIT	T T Ref. Cost	teorder Level: teorder Qty: ead Time: Dutput Tax: nput Tax: More Desc. Ref. Price	0.00 1.00 • • • • • • • •	Rema Rema Barco Tariff Bal Category Price	ark 1: ark 2: ode: f: Qty : 0.00 Alternative Base	e Cust. Item Supp. I 2nd UOM:	Save ▼ Cancel Refresh Browse
)	UNIT	1.00	0.0	0 (0.00			Default UOM : Sales: Purchase: Stock:	Close

i) Create Discount Stock Item



ii) Create Voucher Item Code

🔊 Ma	aintain Item	
Attachme	Code: VOUCHER Serial No. Stock Control Active	<u>N</u> ew
nts	Description: VOUCHER	<u>D</u> elete
	Item Group: VOUCHER Reorder Level: 0.00 Remark 1:	Save •
	Base UOM UNIT Reorder Qty: 1.00 Remark 2:	<u>C</u> ancel
	Ref. Cost: 0.00 Lead Time: 0 - Barcode:	Refresh
	Ref. Price: 0.00 Output Tax: Tariff:	> Browse
	Shelf: Input Tax: Bal Qty : 0.00	2
	UOM Cust. Price Supp. Price BOM More Desc. Opn Bal. Category Alternative Cust. Item Supp. I	•
	+ - 2nd UOM:	
	UOM Rate Ref. Cost Ref. Price Min Price Base	
	▶ UNIT 1.00 0.00 0.00 ✓ Sales:	
	Purchase:	
	Stock:	Close

• Repeat same step to create for Shipping and Transaction Fees Item Code



1.3 Account Tab

1.3.1 Click on -> TikTok



1.3.2 Click on Account Tab -> Double click on your account 1.3.2.1 Mapping Code





1.4 Product Tab Fetch Product

1.4.2.1 Click on Product Tab -> Click on Fetch Button -> System will return the message when fetching done.

😁 Tik	tok									- 0 ×
Acco	unt Product Order Payr	nent								
1	Verify Status	Item Code	UOM	Name	Variation	SKU	Price	ID /	Pro	oduct
8	RDC	* 0 ¢	a 🛛 c	RDC	a 🖬 c	a 🔤 c	-	*Oc		Fetch
	Exists in stock item	EMN_8993137715492	UNIT	Emina Lip Mask (9g)	Vanila Pretzel	EMN_8993137715492	13.0	0 TT1729443620069870537	1.7	Deat -
	Exists in stock item	EMN_8993137715508	UNIT	Emina Lip Mask (9g)	Miky Matcha	EMN_8993137715508	13.0	0 TT1729443620069936073		POSC
	Exists in stock item	EMN_8993137715515	UNIT	Emina Lip Mask (9g)	Orange Squash	EMN_8993137715515	13.0	0 TT1729443620070001609	E.F.	or
				Emina Most Viral Makeu	500g, Standard	EMN_PR03VB0001	45.0	0 TT1729443620069739465	1.0	lei
	Exists in stock item	EMN_8993137711289	UNIT	Emina Skin Buddy Sun P	60ml, Standard	EMN_8993137711289	15.0	0 TT1729443619442363337	al	~
	Exists in stock item	EMN_8993137714372	UNIT	Emina Poppin' Matte	01 Lowkey, Standard	EMN 8993137714372	20.0	0 TT1729443613133343689		
	Exists in stock item	EMN_8993137714389	UNIT	Emina PC SQL Account		×	20.0	0 TT1729443613133409225		
	Exists in stock item	EMN_8993137714396	UNIT	Emina Po			20.0	0 TT1729443613133474761		
	Exists in stock item	EMN_8993137714402	UNIT	Emina Pr			20.0	0 TT1729443613133540297		
	Exists in stock item	EMN_8993137714419	UNIT	Emina Pr			20.0	0 TT1729443613133605833		
	Exists in stock item	EMN_8993137716611	UNIT	Emina W			13.0	0 TT1729443619023850441		
	Exists in stock item	EMN_8993137716628	UNIT	Emina W		OK	13.0	0 TT1729443619023915977		
	Exists in stock item	EMN_8993137716635	UNIT	Emina Watercolor up Je	US DUSK	LININ_000010//10000	13.0	0 TT1729443619023981513		
	Exists in stock item	EMN_8993137716642	UNIT	Emina Watercolor Lip Se	04 Haze	EMN_8993137716642	13.0	0 TT1729443619024047049	>	
	Exists in stock item	8993137691345kitGM	UNIT	Emina Girls Makeup Kit	01 Fair, Standard	8993137691345kitGM	51.0	0 TT1729431667090557897		
	Exists in stock item	8993137691352kitGM	UNIT	Emina Girls Makeup Kit	02 Light Beige, Standard	8993137691352kitGM	51.0	0 TT1729431667090623433		
	Exists in stock item	8993137691369kitGM	UNIT	Emina Girls Makeup Kit	03 Amber, Standard	8993137691369kitGM	51.0	0 TT1729431667090688969		
	Exists in stock item	8993137691376kitGM	UNIT	Emina Girls Makeup Kit	04 Ebony, Standard	8993137691376kitGM	51.0	0 TT1729431667090754505		
	Exists in stock item	8993137712020AFK	UNIT	Emina Acne Fighter Kit	800g	8993137712020AFK	32.0	0 TT1729431667245943753	U	
	Exists in stock item	8993137712020GMK	UNIT	Emina Gentle Skin Kit	200g	8993137712020GMK	18.0	0 TT1729431667176803273		
	Exists in stock item	8993137712020LLK	UNIT	Emina Luscious Lips Kit	200g, Standard	8993137712020LLK	40.0	0 TT1729431667116248009		
	Exists in stock item	EMCLAYMASKKIT	UNIT	Emina Clay Mask Kit - B	500g	EMCLAYMASKKIT	48.0	0 TT1729431667515886537		
	Exists in stock item	8993137691345kitFM	UNIT	Emina Flawless Makeup	01 Fair, Standard	8993137691345kitFM	54.0	0 TT1729431667141217225		
	Exists in stock item	8993137691352kitFM	UNIT	Emina Flawless Makeup	02 Light Beige, Standard	8993137691352kitFM	54.0	0 TT1729431667141282761		
	Exists in stock item	8993137691369kitFM	UNIT	Emina Flawless Makeup	03 Amber, Standard	8993137691369kitFM	54.0	0 TT1729431667141348297		
	Exists in stock item	8993137691376kitFM	UNIT	Emina Flawless Makeup	04 Ebony, Standard	8993137691376kitFM	54.0	0 TT1729431667141413833		
	Exists in stock item	8993137712020APK	UNIT	Emina Bright and Acne	500g	8993137712020APK	23.0	0 TT1729431667208195017		
	Exists in stock item	8993137691345kit	UNIT	Emina Natural Beauty Ki	01 Fair, Standard	8993137691345kit	39.0	0 TT1729431667268750281		
	384									Batch Unlink
								A`	etiva	te Windows

1.4.2.2 Verify Status: Exist in Stock Item are meaning SQL and TikTok Shop SKU are having the same Item Code.

😁 Tik	Tiktok										
Accou	unt Product Order Payr	nent									
	Verify Status	Item Code	UOM	Name	Variation	SKU	Price	ID			
8	RBC	RBC	ABC	R B C	8 <mark>8</mark> C	s C	=	8 <mark>8</mark> 0			
	Exists in stock item	EMN_8993137716635	UNIT	Emina Watercolor Lip Se	03 Dusk	EMN_8993137716635	13	3.00 TT1729443619023981513			
	Exists in stock item	EMN_8993137716642	UNIT	Emina Watercolor Lip Se	04 Haze	EMN_8993137716642	13	3.00 TT1729443619024047049			
	Exists in stock item	8993137691345kitGM	UNIT	Emina Girls Makeup Kit	01 Fair, Standard	8993137691345kitGM	5:	L.00 TT1729431667090557897			
	Exists in stock item	8993137691352kitGM	UNIT	Emina Girls Makeup Kit	02 Light Beige, Standard	8993137691352kitGM	51	L.00 TT1729431667090623433			
	Exists in stock item	8993137691369kitGM	UNIT	Emina Girls Makeup Kit	03 Amber, Standard	8993137691369kitGM	5:	L.00 TT1729431667090688969			
	Exists in stock item	8993137691376kitGM	UNIT	Emina Girls Makeup Kit	04 Ebony, Standard	8993137691376kitGM	51	L.00 TT1729431667090754505			
	Exists in stock item	8993137712020AFK	UNIT	Emina Acne Fighter Kit	800g	8993137712020AFK	33	2.00 TT1729431667245943753			
	Exists in stock item	8993137712020GMK	UNIT	Emina Gentle Skin Kit	200g	8993137712020GMK	18	3.00 TT1729431667176803273			
	Exists in stock item	8993137712020LLK	UNIT	Emina Luscious Lips Kit	200g, Standard	8993137712020LLK	40	0.00 TT1729431667116248009			
	Exists in stock item	EMCLAYMASKKIT	UNIT	Emina Clay Mask Kit - B	500g	EMCLAYMASKKIT	48	3.00 TT1729431667515886537			
	Exists in stock item	8993137691345ktFM	UNIT	Emina Flawless Makeup	01 Fair, Standard	8993137691345kitFM	54	1.00 TT1729431667141217225			
	Exists in stock item	8993137691352kitFM	UNIT	Emina Flawless Makeup	02 Light Beige, Standard	8993137691352kitFM	54	4.00 TT1729431667141282761			
	Exists in stock item	8993137691369ktFM	UNIT	Emina Flawless Makeup	03 Amber, Standard	8993137691369kitFM	54	4.00 TT1729431667141348297			
	Exists in stock item	8993137691376kitFM	UNIT	Emina Flawless Makeup	04 Ebony, Standard	8993137691376kitFM	54	4.00 TT1729431667141413833			
	Exists in stock item	8993137712020APK	UNIT	Emina Bright and Acne	500g	8993137712020APK	23	3.00 TT1729431667208195017			
	Exists in stock item	8993137691345kit	UNIT	Emina Natural Beauty Ki	01 Fair, Standard	8993137691345kit	39	9.00 TT1729431667268750281			
	Exists in stock item	8993137691352kit	UNIT	Emina Natural Beauty Ki	02 Light Beige, Standard	8993137691352kit	39	0.00 TT1729431667268815817			
	Exists in stock item	8993137691369kit	UNIT	Emina Natural Beauty Ki	03 Amber, Standard	8993137691369kit	39	9.00 TT1729431667268881353			
	Exists in stock item	8993137691376kit	UNIT	Emina Natural Beauty Ki	04 Ebony, Standard	8993137691376kit	39	0.00 TT1729431667268946889			
	Exists in stock item	8993NNDMKIT1	UNIT	Emina New Normal Daily	01 Fair, Standard	8993NNDMKIT1	6:	L.00 TT1729431667123391433			
	Exists in stock item	8993NNDMKIT2	UNIT	Emina New Normal Daily	02 Light Beige, Standard	8993NNDMKIT2	61	L.00 TT1729431667123456969			
	Exists in stock item	8993NNDMKIT3	UNIT	Emina New Normal Daily	03 Amber, Standard	8993NNDMKIT3	6:	L.00 TT1729431667123522505			
	Exists in stock item	8993NNDMKIT4	UNIT	Emina New Normal Daily	04 Ebony, Standard	8993NNDMKIT4	61	L.00 TT1729431667123588041			
	Exists in stock item	8993137712020SRMK	UNIT	Emina Selfie Ready Mak	200g, Standard	8993137712020SRMK	64	1.00 TT1729431667254463433			
	Exists in stock item	899313771202055K	UNIT	Emina Supple Skin Kit	200g	899313771202055K	37	7.00 TT1729431667245812681			
	Exists in stock item	EMHMK2022	UNIT	Emina Squeeze Me Up	500g, Standard	EMHMK2022	9:	L.00 TT1729431667315084233			
	Exists in stock item	8993EBWMKK1	UNIT	Emina Bare With me Kit	01 Fair, Standard	8993EBWMKK1	53	3.00 TT1729431665687956425			
	Exists in stock item	8993EBWMKK2	UNIT	Emina Bare With me Kit	02 Light Beige, Standard	8993EBWMKK2	53	3.00 TT1729431665688021961			



If you decide to use the same item code as Tiktok Shop Sku, click on select All records -> press on Post button for the first time so system will remember the settings.

E	Tikto	k										· • •
	Account	t Product Order Payr	nent									
		Verify Status	Item Code	UOM	Name	Variation	SKU	Price	ID	^	Product	
	8	0 c	#BC	R <mark>D</mark> C	#BC	#Bc	R <mark>D</mark> C	-	ROC			Fetch
Ш	» 🗹 🖪	ixists in stock item	EMN_8993137715492	UNIT	Emina Lip Mask (9g)	Vanila Pretzel	EMN_8993137715492	13.00	TT1729443620069870537		p	Post 🚽
Ш	• 🗹 E	xists in stock item	EMN_8993137715508	UNIT	Emina Lip Mask (9g)	Milky Matcha	EMN_8993137715508	13.00	TT1729443620069936073			obe [.
Ш	• 🗹 E	ixists in stock item	EMN_8993137715515	UNIT	Emina Lip Mask (9g)	Orange Squash	EMN_8993137715515	13.00	TT1729443620070001609		Filter	
ш	• 🗹				Emina Most Viral Makeu	500g, Standard	EMN_PR03VB0001	45.00	TT1729443620069739465		-	
Ш	• 🗹 E	xists in stock item	EMN_8993137711289	UNIT	Emina Skin Buddy Sun P	60ml, Standard	EMN_8993137711289	15.00	TT1729443619442363337		ai	~
Ш	• 🗹 E	xists in stock item	EMN_8993137714372	UNIT	Emina Poppin' Matte	01 Lowkey, Standard	EMN_8993137714372	20.00	TT1729443613133343689			
Ш	• 🗹 E	xists in stock item	EMN_8993137714389	UNIT	Emina Poppin' Matte	02 To Be Honest, Stan	EMN_8993137714389	20.00	TT1729443613133409225			
Ш	• 🗹 E	xists in stock item	EMN_8993137714396	UNIT	Emina Poppin' Matte	03 Game On, Standard	EMN_8993137714396	20.00	TT1729443613133474761			
Ш	• 🗹 🗉	xists in stock item	EMN_8993137714402	UNIT	Emina Poppin' Matte	04 Snatched, Standard	EMN_8993137714402	20.00	TT1729443613133540297	1	1	
Ш	• 🗹 E	xists in stock item	EMN_8993137714419	UNIT	Emina Poppin' Matte	05 Easy Peasy, Standard	EMN_8993137714419	20.00	TT1729443613133605833			
Ш	• 🗹 E	xists in stock item	EMN_8993137716611	UNIT	Emina Watercolor Lip Se	01 Dawn	EMN_8993137716611	13.00	TT1729443619023850441			
Ш	• 🗹 🖪	xists in stock item	EMN_8993137716628	UNIT	Emina Watercolor Lip Se	02 Mist	EMN_8993137716628	13.00	TT1729443619023915977			
	• 🗹 🖪	xists in stock item	EMN_8993137716635	UNIT	Emina Watercolor Lip Se	03 Dusk	EMN_8993137716635	13.00	TT1729443619023981513			

1.4.2.3 Verified Status: Success when posting done

	Tiktok								- O ×
Ac	count Product Order Pay	ment							
3	Verify Status	Item Code	UOM	Name	Variation	SKU	Price	ID ^	Product
8	a 🛛 c	ROC	# <mark>D</mark> C	R <mark>II</mark> C	# C	8 <mark>0</mark> 0	-	# 🖸 C	Fetch
	Success	EMN_8993137714389	UNIT	Emina Poppin' Matte	02 To Be Honest, Stan	EMN_8993137714389	20.	00 TT1729443613133409225	Post
	Success	EMN_8993137714396	UNIT	Emina Poppin' Matte	03 Game On, Standard	EMN_8993137714396	20.	00 TT1729443613133474761	POSC
	Success	EMN_8993137714402	UNIT	Emina Poppin' Matte	04 Snatched, Standard	EMN_8993137714402	20.	00 TT1729443613133540297	Fiter
	Success	EMN_8993137714419	UNIT	Emina Poppin' Matte	05 Easy Peasy, Standard	EMN_8993137714419	20.	00 TT1729443613133605833	T ICCI
	Success	EMN_8993137716611	UNIT	Emina Watercolor Lip Se	01 Dawn	EMN_8993137716611	13.	00 TT1729443619023850441	al
	Success	EMN_8993137716628	UNIT	Emina Watercolor Lip Se	02 Mist	EMN_8993137716628	13.	00 TT1729443619023915977	
	Success	EMN_8993137716635	UNIT	Emina Watercolor Lip Se	03 Dusk	EMN_8993137716635	13.	00 TT1729443619023981513	

Note: Once you post successful, system will keep the ID in Stock Item as Alternative Item



Maintain Stock Item					
Code: EMN_8993137714402				🗌 Serial No. 🗹 St	ock Control 🗹 Active
Description: Emina Poppin' Matte	_				
Emina Poppin' Matte					
Item Group: EMINA Reorder Lev	rel: 0.00 Remark 1:				
Base UOM UNIT Reorder Qt	r: 1.00 Remark 2:				
Ref. Cost: 14.63 Lead Time:	0 🗘 Barcode: 8993137	714402			
Ref. Price: 20.90 Output Tax	: 🔽 Tariff:	•			
Shelf: Input Tax:	Bal Qty : 0.00				
UOM BOM More Desc. Opn Bal. Category	Alternative Cust. Item Supp. Item I	Barcode Note			
+ -					
Alternative Item	Code	Description	UOM	Ref. Cost	Ref. Price
TT1729443613133540297			UNIT	14.63	20.90

1.4.2.4 You can still decide to map to different item code (system will auto ticked the record you change the item code), once done all, click on POST button.

Tiktok										
count Product Order F	Payment									
Verify Status	Item Code	UOM	Name		Variation	SKU 🛆	Price		ID ^	Product
n 🖸 c	*Oc	* 0 ¢	* 0 ¢	*Oc		* 0 ¢	-	(D)		Fetch
Exists in stock item	8330EBSK	JNIT	Emina Best of Skin Care	. 200g		8330EBSK		35.00 TT1729	431665687825353	Post
Exists in stock item	E Code	Description	Description 2	Qty 1	andard	8993137691345		22.00 TT1729	425451278437321	TOSC
Exists in stock item	817919015953	Confidence in a Cream	Confidence in a Crea	-37.00	andard	8993137691345kit		39.00 TT1729	431667268750281	Fiter
Exists in stock item	817919015953-set	817919015953-set	817919015953-set	0.00	andard	8993137691345kitFM		54.00 TT1729	431667141217225	T NCT
Exists in stock item	817919016424	IT COSMETICS Confidence	In A (IT COSMETICS Cor	780.00	andard	8993137691345kitGM		51.00 TT1729	431667090557897	a
Exists in stock item	817919016714	Confidence in an Eye Crean	n Confidence in an Ey	10.00	eige, Standard	8993137691352		22.00 TT1729	425451278502857	
Exists in stock item	817919016769	IT COSMETICS Confidence	In An IT COSMETICS Cor	200.00	eige, Standard	8993137691352kit		39.00 TT1729	431667268815817	
Exists in stock item	817919017124	IT COSMETICS Confidence	In A (IT COSMETICS Cor	6.00	eige, Standard	8993137691352kitFM		54.00 TT1729	431667141282761	
Exists in stock item	817919017148	IT COSMETICS Confidence	In A (IT COSMETICS Cor	313.00	eige, Standard	8993137691352kitGM		51.00 TT1729	431667090623433	
Exists in stock item	817919017667	Bye Bye Under Eye Cream	15ml Bye Bye Under Eye	-4.00	. Standard	8993137691369		22.00 TT1729	425451278568393	
Exists in stock item	817919017674	IT COSMETICS Bye Bye P	ores Pr IT COSMETICS Bye	391.00	Standard	8993137691369kit		39.00 TT1729	431667268881353	
Exists in stock item	817919018381	IT COSMETICS Bye Bye U	nder E IT COSMETICS Bye	4.00	, Standard	8993137691369kitFM		54.00 TT1729	431667141348297	
Exists in stock item	82408+82446+827	36 82408+82446+82736MYST	TERY 82408+82446+827.	0.00	, Standard	8993137691369kitGM		51.00 TT1729	431667090688969	
Exists in stock item	8330CATK	8330CATK	8330CATK	-2.00	Standard	8993137691376		22.00 TT1729	425451278371785	>
Exists in stock item	8330EBSK	8330EBSK	8330EBSK	-5.00	Standard	8993137691376kit		39.00 TT1729	431667268946889	
Exists in stock item	8806322113327	NIVEA Lip Ouinoa Seed Oil	Lip Bali NIVEA Lip Ouinoa Se	-12.00	Standard	8993137691376kitFM		54.00 TT1729	431667141413833	
Exists in stock item	8806322113334	NIVEA Lip Acai Seed Oil Lip	Balm NIVEA Lip Acai Seed	3.00	Standard	8993137691376kitGM		51.00 TT1729	431667090754505	
Exists in stock item	8850006302132	[FREE GIFT] Colgate Plax P	Pepper [FREE GIFT] Coloat	0.00	dard	8993137691499		16.00 TT1729	425456450866121	
Exists in stock item	4078				, andard	8993137691505		16.00 TT1729	425456450931657	U
Exists in stock item			Ara -A- Z Eetch		andard	8993137691550		17.00 TT1729	425452389469129	
Exists in stock item	0333131031301	UNIT	LITINA POP ROUGE Press	TVUUE, SI	andard	8993137691567		17.00 TT1729	425452389272521	
Exists in stock item	8993137691642	UNIT	Emina Eve Dol Pencil Ev	Black St	andard	8993137691642		16.00 TT1729	425452364499913	



1.5 Orders Tab

- Click on Orders Tab	- Click on Orders Tab									
😁 Tiktok										
Account Product Order	Payment									

1.5.1 Status – Default Post Action

😁 Tiktok							
Account Product Orde	r Payment						
	$\textcircled{\black}{\black}$					\bigcirc	
	Unpaid (0)	Pending (0)	In Transit (0)	Delivered (0)	Completed (0)	Cancelled (0)	

Status	Posting To Sales Quotation	Posting to Sales Invoice
Unpaid	×	×
Pending	×	×
In Transit	\checkmark	\checkmark
Delivered	\checkmark	\checkmark
Completed	\checkmark	\checkmark
Cancelled	×	×

Remark: Each order number will be posted once. You can delete the Invoice if you want to repost.

1.5.2 Fetch Order

1.5.2.1 Select Date Range -> Click on Refresh Order



😁 Tik	tok									
Acco	unt Product Order Payme	nt								
Į	Verify Status	Days From Order	Unpaid (0) ID	Pending (0)	In Transit (0)	Delivered (0)	Completed (0)	Canceled (0) X Settlement Amo	unt Item Count	Date
P	= 0 +0+	4De	40:	F F	etching data	from Tiktok from Wardah M	alaysia Store Close	-	= Ste	P Trom 01 Aug 2022 ~ To 31 Aug 2022 ~ Orders Crders Mark Al
			0							> Invoice
	C - 1-		NI		~	0.11	LD.	C-l- D-l	0	Post 💌
1	Code	NOU I	Name	a Tr	anation	Ungina	i Price	Sale Price	Quantity	Drint
	•)	-		<no dat<="" td=""><td>ta to display></td><td></td><td></td><td></td><td></td><td>Search By Item Code</td></no>	ta to display>					Search By Item Code

Please be patient, system is on the way to fetch the order from TikTok

Tiktok													
Account Prod	uct Order	Payment											
					Unpaid (0)) (Pending (0)	In Transit (0)	Delvered (0)	Completed (0)	Canceled (0)		
1	Verify St	tatus	Days From Order	_	ID		Shipping Fee	Su	btotal	Total Amount	Settlement Amount	Item Count	Date
			a C	N C		-	SQL Accou	nt		×	< =	-	01 Aug 2022 V
							Done						То
													31 Aug 2022 ~
										ОК	1		Orders
											-		Refresh Orders



System will return the message when Fetching Done, Press OK.

1.5.3 Post Order

1.5.3.1 Click on the status you want to post the order, let us take an example on Delivered Status -> Ticked all -> Click on Post

Tiktok															
Account	Product Order	Payment						Step	1						
Step	2		Unpaid		Pending (1160)		In Transit (900)	Deive	erred	Completed (2317)	Cancelle (1278)	d			
		Verify Status	Days Fro	Invoice	Credi	Sales	Quot	ID	Creat	Shipping	Subtotal	Total Am	Settleme	Item Count	Date
	0c	toni jocacao	ABC	#]C	n 🖸 c	ROC	RUC	#DC	=	=	=	=	=	_	From
			7 days ago					57661029	09/08	4.50	14.02	18.52	0.00	1	01 Aug 2022 \sim
			7 days ago					57661034	09/08	0.00	18.00	18.00	0.00	1	То
\checkmark			7 days ago					57661072	09/08	0.00	7.80	7.80	0.00	1	31 Aug 2022 v
\checkmark			6 days ago					57661143	10/08	0.00	31.70	31.70	0.00	2	
\checkmark			7 days ago					57661054	09/08	1.50	14.02	15.52	0.00	1	Orders
\checkmark			6 days ago					57661107	10/08	5.00	14.02	19.02	0.00	1	Refresh Orders
\checkmark			6 days ago					57661152	10/08	1.50	8.28	9.78	0.00	1	1
\checkmark			6 days ago					57661141	10/08	0.00	19.70	19.70	0.00	1	Mark All
1.21			7 dave and					57661038	90/08	0 00	58 04 64 411 47	78 04	0.00	2001.00	
								2350		2,123.02	04,411.47	00,337.29	0.00	3001.00 🗸	> Invoice
∃ ₽ #∎c	Code	UOM "Ec	Name • D c		8 B C	Variat	ion	_	Original Pri	ce =	Sale P	rice	Qu =	Step 3 antity	Post 💌
▶ 89931	37691499	UNIT	Emina Cheek Lit Cr	eam Bl	Pink, St	andard				16.50		14.02		1	
					in the second					25/00		1102			Search By Item Code



1.5.3.2 If you did not tick on any order when do the posting, system will raise a message: You have not selected any order. Would you like to select all? If you would like to post all -> Press Yes







1.5.3.3 Click on OK when done posting



unt Prod	duct Order P,	ayment	Unpai) d	Pending		(In Transit	Deive	erred	Completed	Cancele	d			
		Verify Status	Days Fro	Invoice	(1160) e Credi	Sales	(900) Quot	ID	Creat	(2317) Shipping	(1278) Subtotal	Total Am	Settleme	Item Count ^	Date
- # 0 ¢			# 0 ¢	a 🖸 C	a 🖸 C	a O C	ROC	R C	-	-	-	-	-	-	01 Aug 2022
Suco	cess		7 days ago	5766				57661029	09/08	4.50	14.02	18.52	0.00	1	01 Aug 2022
_ Suco	cess		7 days ago	5766				57661034	09/08	0.00	18.00	18.00	0.00	1	10
_ Suco	cess		7 days ago	5/66				5/6610/2	09/08	0.00	7.80	7.80	0.00	1	31 Aug 2022
	cess		6 days ago	5700 3	OL Accou	nt				×.	31.70	31.70	0.00	2	Orders
	uess nors		7 days ago	5766	Dection	dana					14.02	10.02	0.00	1	Orders
	Cess		6 days ago	5766	rosung	done					8.28	0.78	0.00	1	Refresh Order
	ness		6 days ago	5766							19.70	19.70	0.00	1	Mark Al
	naee		7 dave ano	5766						OK	28.04	28.04	0.00	2	
											54,411.47	66,537.29	0.00	3881.00 🗸	> Invoice
						~									Post
	Code	UOM	Name			Vanat	ion		Jnginal Pr	ce	Sale P	nce	Qu	uantity	
UC .		u n c	1 0 0		u 🗖 c			-					-		Print
9931376	691499	UNIT	Emina Cheek Lit C	ream Bl.	Pink, St	andard				16.50		14.02		1	
															Search By Item Co
										40.50					

1.5.4 Verify Status

Tiktok											
ccount Product Order Pay	ment										
		Unpaid (25)	Pending In Trans (1160) (900)	it Delive (259	erred (8)	Completed (2317)	Cancelle (1278)	d			
E V	erify Status	Davs Fro Invoice	Credi Sales Quot,	. ID	Creat	Shipping	Subtotal	Total Am	Settleme	Item Count ^	Date
g = 8∎c		→Values Text Filters		8 <mark>8</mark> C	-	-	-	-	-	-	From
Missing item code				57660860	08/08	0.00	38.18	38.18	0.00	1	01 Aug 2022 v
Missing item code			Q	57660859	08/08	0.00	73.36	73.36	0.00	2	То
Missing item code		(AI)		57660859	08/08	0.00	68.93	68.93	0.00	1	31 Aug 2022 ~
Missing item code		Missing item code		57660850	08/08	0.00	34.18	34.18	0.00	1	
Missing item code		Posted		57660580	06/08	0.00	51.82	51.82	0.00	1	Orders
Missing item code		Success		57660095	03/08	0.00	98.62	98.62	0.00	4	Refresh Orders
Missing item code				57660397	05/08	0.60	173.74	174.34	0.00	7	
Success				57661029	09/08	4.50	14.02	18.52	0.00	1	Mark All
I Success		Clear Filter	Close	2598	00/08	2,125.82	64,411.47	66,537.29	0.00	3881.00 ~	> Invoice
E Code	UOM #Bc	Name #Dc	Variation	=	Original Pri	ce _	Sale P	rice	Qu =	Jantity	Post 🗸
8993137691499	UNIT	Emina Cheek Lit Cream Bl	Pink, Standard			16.50		14.02		1	
											Search By Item Code
1						16.50		14.02		1.00	

- 1.5.4.1 Posted
- Earlier Order posted before, system will ignore.
- 1.5.4.2 Success
- Order had been successfully Posting.



- 1.5.4.3 Failed Missing Dataset Property
- Normally repost will be fine.
- 1.5.4.4 Failed Missing Item Code
- Is due to TikTok have inactive item code, user can manually map in orders.

Step 1: Click on Item Code Drop Down, user can manually map the item code

🗃 Т	iktok																		
Acc	ount	Product Order P	ayment																
						(3D)	Pendin	⁶ I	Transit (000)	Delivered		eted Cano	eled						
iii B		1 0 :	Verify Status	۵	Days From	. Invoice	Credit	Sales	Quotation	ID ID	Create	Shipping Fee	Subtotal	Total Amount	Settlement =	Item Count ^	•	Date From	
		Missing item code			8 days ago					5766085836	08/08/	0.00	34.18	34.18	0.00	1		01 Aug 2022	~
		Missing item code			8 days ago					5766084917	08/08/	0.00	38.18	38.18	0.00	1		То	
		Missing item code			8 days ago					5766085305	08/08/	0.00	38.18	38.18	0.00	1		31 Aug 2022	~
		Missing item code			8 days ago					5766085005	08/08/	0.00	49.88	49.88	0.00	2			
		Missing item code			8 days ago					5766085575	08/08/	4.50	75.44	79.94	0.00	4		Orders	
		Missing item code			8 days ago					5766085889	08/08/	4.50	73.36	77.86	0.00	2		Refresh Orde	ers
		Missing item code			8 days ago					5766086001	08/08/	0.00	38.18	38.18	0.00	1			
₽	-	Missing tom ando	Description	Description 2	Oby A					5766085984	08/08/	0.00	73.36	73.36	0.00	2		Mark Al	•
	100	557534757821	00557534757821	00557534757821	0.00					5766085985	08/08/	0.00	68.93	68.93	0.00	1			
	0	557534757838	09557534757838	09557534757838	0.00					5766085099	08/08/	0.00	34.18	34.18	0.00	1		Invoice	
-	09	557534757845	09557534757845	09557534757845	0.00					2598		2,125.82	09,911.9/	00,537.29	0.00	3881.00 V	17	Post	-
3	4	078			~			Variatio	on		Original Pric	e	Sale Pr	ice	Qu	antity	1	Print	
8				A=a -A- 🗹 Fet	ch All New		# D ¢			-		-			-				
Þ		I		[8.8 E)	cclusive Set] W	/ardah Ligh	. Set					58.90		36.68		2	2	Search By Item (Code
																			\sim

Step 2: Ticked on the record you want to post Step 3: Click on Post

1.5.5 Sales Invoice

- Example of Sales Invoice posted from TikTok | Orders.

Acco	unt Product Order Payment													
			8) 6										
			(25)	(11)	50) (900)	sit Delive (259	8) (2317)	(1278)						
3		Verify Status	∆ Da	ys From Order	ID	Create Date	Shipping Fee	Subtotal	Total Amount	Settlement Am	Item Count	∧ Date	From	
8			12	davs ago	5766032125266	04/08/2022		11.28	= 11.28	- 0.00	- 1		01 Aug 202	22 ~
	Success		12	days ago	5766031683060	. 04/08/2022	8.00	53.73	61.73	0.00	3		То	
	Success		12	days ago	5766031701266	. 04/08/2022	8.00	97.82	105.82	0.00	5		31 Aug 202	22 ~
₽	Success		12	days ago days ago	5766031673903	. 04/08/2022	0.00	18.16	18.16	0.00	1	Orde	ers	
	Success		12	days ago	5766031575676	. 04/08/2022	0.00	14.12	14.12	0.00	1		Refresh Or	ders
	Success		13	days ago days ago	5766010135760	. 03/08/2022	0.00	59.36	59.36	0.00	3		Mark All	
	Success		13	days ago	5766010010647	. 03/08/2022	0.00	11.90	11.90	0.00	1	Invo	ico	
	1 1 buttess		13	uavs add	2598	03/06/2022	2,125.82	64,411.47	66,537.29	0.00	3881.00	~ > _	Post	.
	Code	LIOM	Name		Variation		Original Price		Sale Price		Quantity		Print	-
8	not ltem code	Item UOM	Item Description	* D ¢	Variation	-	Unit Price	-	Sub Total	-	QTY		· ····	
•	WAR51305	UNIT	Wardah Colorfit Last Al Day	Lip 05 Sta	y Russet			22.70		18.16		1 Sear	ch By Item	Code
														~
	moire					0								
•	worce				-					-	1122			
More					Invo	ice				1	Cano	elied 🛄		New
r	Customer :- 610-L0032	2							(Inv No: 5	76603167390337	12 0		Edit -
Atta	Addison a set of a	6 1								Next No :- IV	/-00008	•		Delete
chm	Address :- Malaysia, Pe*****	Selangor, .18********************	*****							Date :- 0	4/08/2022	-		Delete
ents										Agent :	0.03%			Save 👻
10										Ref 1. :-	0 0033	- Lind		Cancel
Note	Description :- Tiktok - Pe	e****** Selangor Malaysia	(Items = 1, Qty = 1)						▼ …	Ext. No :-				
ľ	+ Prof	fit Estimator	Transferable 🗹										No P	Refresh
	Invoice												1	Browse
	Item Code		Description		Project Qty	UOM	U/Price	Disc St	ub Total T	ax Tax	T Ta Sub T	otal (T	n	
	• WAR51305	Malaysia Wardah Colo	fit Last All Day Lip Paint 05	5 Stay R	1.00	UNIT	22.70 4	.54	18.16		0.00	18.16		
													>	
													U.	
	1 records				1.00)			18.16		0.00	18.16		
	Denocit Amount:	0.00							mana and)					
	Local Net Total:	18.16							1	Net Total (RM):	18.16	;	Close

1.5.6 Status – Others than Default POST Action

- Beside the post button, press the black triangle, and select "Post" to post it to sales invoice.

					_								oduct Order Payment
						Canceled (1278)	d Completed (2317)	t Delive (259	ng In Trans	Unpad P (25) (
From	Date	Item Count ^	nt Am	Settleme	Total Amount	Subtotal	Shipping Fee	Create Date	ID •©•	Days From Or		Verify Status	• 0 <
lug 2022 🗠	0	1	0.00		17.20	17.20	0.00	01/08/2022	5765976961107	15 days ago			
To		1	0.00		19.46	19.46	0.00	01/08/2022	5765975226019	15 days ago			
wg 2022 -	3	1	0.00		14.50	14.50	0.00	01/08/2022	5765976853885	15 days ago			
		1	0.00		11.20	11.20	0.00	01/08/2022	5765976321970	15 days ago			
	Order	1	0.00		19.46	19.46	0.00	01/08/2022	5765975173543	15 days ago			
resh Orders	F	1	0.00		37.12	37.12	0.00	01/08/2022	5765976003546	15 days ago			
entrat la		1	0.00		19.46	19.46	0.00	01/08/2022	5/659/53//198	15 days ago			
aik /a	_	1	0.00		12.70	12 70	0.00	14/08/2022	5766176320761	2 days ago			Lorenze -
	Invox		0.00		10.70	10.70	0.00	1.0.001 2022	5100210320701	z ouys ogo			10,0,038
Post	2	1854.00 🗸	0.00		34,479.73	33,366.63	1,113.10		1278				
nvoice Quotation	Post To Sale Post To Sale	Quantity P	ç	-	Sale Price	2	Original Price	_	Variation	me •0•	-D:	UOM	Code
Inder	Post To Sale	P		13.70		13.70				Lip Serum (2g) 03 1	Emina Watercolo	UNET	993137716635
lad Sales land	Print As Can												
ocelled Invoir	Replace As												
ie nc	Post As Can Replace As	R											

Status	Post to Sales Invoice	Post to Sales Quotation	Post to Sales Order	Replace Invoice	Post as Cancelled Sales Invoice	Replace as Cancelled Invoice
Unpaid	×	\checkmark	\checkmark	Х	\checkmark	\checkmark
Pending	\checkmark	\checkmark	\checkmark	\checkmark	\checkmark	\checkmark
In Transit	\checkmark	\checkmark	\checkmark	\checkmark	\checkmark	\checkmark
Delivered	\checkmark	\checkmark	\checkmark	\checkmark	×	×
Completed	\checkmark	\checkmark	\checkmark	\checkmark	×	×
Cancelled	X	X	Х	Х	\checkmark	\checkmark

1.6 Payment Tab

1.6.1 Step to Download statement from TikTok

1.6.1.1 Click on Seller Center -> Finance Tab on left menu -> Settled Records -> Export

TikTok Shop Seller Center	Affiliate Marketing Live I	Manager Academy	٩	🗠 📖 🎍 🕴 🍙 wq test sho	xp 🗸 i 🤀 English 🗸
Hemonago	Settled records				
nomepage					
Products V	Live Data Data updated on May 2	5, 2022 15:22 PM (GMT+07:00)			
Orders ~	Settled 💿				
ting Shipping	Rp 0 Rp 0	Rp 0 Rp 1.754.339			
🛒 Promotions 🗸 🗸	Last period This week	This month Total			
= Finance					
Withdrawals	Search order/adjustment IDs	Q Select settlement date	i iii	1 Export	t Export History
Settled records	Order/Adjustment ID	Туре	Settlement Time	Settlement Amount Action	1
Invoice center	576462415378024040	Earnings	12/10/2021	Rp12.558 View	Details
Ads	6940250840133338882	Customer Service Compensation	01/04/2021	Po100	
🖬 Data Compass 🗸 🗸	0540250640155556662	customer service compensation	010412021	крюо	
🍯 Missions	6946205198943536897	Shipping Fee Adjustment	01/04/2021	Rp-39.244	
🚢 My Account 🗸	6940246241964001026	Charge Back	01/04/2021	Rp-100	
Shen Health	6946205192547223298	Shipping Fee Adjustment	01/04/2021	Rp-39.244	
Shop Health	6940246241963984642	Customer Service Compensation	01/04/2021	Rp-100	
	6940250840133273346	Charge Back	01/04/2021	Rp-100	
	6940251101509764865	Customer Service Compensation	01/04/2021	Rp-100	
	6946205198943520513	Shipping Fee Adjustment	01/04/2021	Rp-39.244	
	6940823487619663618	Charge Back	01/04/2021	Rp-100	
Help Center	6946205192547206914	Shipping Fee Adjustment	01/04/2021	Rp-39.244	
	6940251101509715713	Customer Service Compensation	01/04/2021	Rp-100	

1.6.2 Posting Payment

- 1.6.2.1 Select Account (Only if you have more than 1 store)
- 1.6.2.2 Click Load CSV (Statement downloaded from Step 1.6

Tikto	ok	_										
Accour	nt Produ	ct Order	Payment									
Accou	unt	Tiktok (~				[Load	Excel	Pos	t
3	Verif	y Status	Payment No	Payme	Order A $ riangle$	Total	Custo	Produc	Platfor	Total F	Shipping Fee	Settle
8 💵	c		R B C	=	8 <mark>8</mark> C	=	=	=	=	=	=	=

1.6.2.3 Select the statement download from TikTok

🕾 Open								×
\leftarrow \rightarrow \checkmark \uparrow \blacksquare « eStre	am → SQLAccounting → New folder	~	Ö	0	Search New f	older		
Organize 🔹 New folder					* * *	•		?
Documents	Name	Date modi	fied		Туре	1	Fueles	
Pictures	income_20220808091516	15/08/2022	2 04:35 P	М	Microsoft Exc	e	Explan	1a
🧢 This PC								
3D Objects								
E. Desktop								
Documents						2		
🖶 Downloads						2		
Music								
Pictures						3		_
Videos						4		
Local Disk (C:)							. :	
~ <					2			ш.
File name:	income_20220808091516		~	Exce	el File (*.xlsx)			~
					Open	Ca	ancel	

1.6.2.4 Click on Post

Tiktok	:											
count	Product Order	Payment										
ccoun	t Tiktok	÷	~						Load Ex	cel	F	Post
	Verify Status	Payme	Order Date	Δ	Paym	Order	Total	Custo	Produ	Platfor	Total	Settle
7 # D C		R B C	=		=	8 <mark>0</mark> C	=	=	=	=	=	=
					01/07	57655	8.80	0.80	8.80	8.00	(0.15)	8.65
					01/07	57655	8.80	0.80	8.80	8.00	(0.15)	8.65
					01/07	57655	8.80	0.80	8.80	8.00	(0.15)	8.65
					01/07	57655	8.80	0.80	8.80	8.00	(0.15)	8.65
					01/07	57655	8.80	0.80	8.80	8.00	(0.15)	8.65
					01/07	57655	8 80	0.80	8 80	8 00	(0.15)	8.65

- 1.6.2.5 Error in Red: Please sync all orders before posting payment.
- Due to some order yet posting to Invoice. Before you do the posting, you can check on Invoice No column, post the orders with empty Invoice No.

📑 Tik	tok									
Accou	unt Product Order F	ayment								
Acco	unt i Tiktok	×		_			_		Load Exce	Post
					Please sync all orders b	efore posting payment.				
3	Verify Status	Payment No	Payment Time	Order Adjustment ID	Total Earnings From Order	Customer Payment	Product Price	Platform Discount	Total Fees	Settlement Amount
8.		1 04	-	NUC .	-	-	-	-	-	-
0	rder not posted		01/07/2022	576553026909341891	8.80	0.80	8.80	8.00	(0.15)	8.65
0	rder not posted		01/07/2022	576553055385782812	13.30	13.30	8.80	0.00	(6.21)	7.09
0	rder not posted		01/07/2022	576552833761774583	12.90	4.90	12.90	8.00	(0.93)	11.97
0	rder not posted		01/07/2022	576553033580906849	11.30	10.64	8.80	0.66	(4.08)	7.22
0	rder not posted		01/07/2022	576553053636233457	8.80	0.80	8.80	8.00	(0.15)	8.65
0	rder not posted		01/07/2022	576553124532160955	8.80	0.80	8.80	8.00	(0.15)	8.65
0	rder not posted		01/07/2022	576553057671874721	8.80	0.80	8.80	8.00	(0.15)	8.65
0	rder not posted		01/07/2022	576553129484782506	8.80	0.80	8.80	8.00	(0.15)	8.65
0	rder not posted		01/07/2022	576553055071537870	8.80	0.80	8.80	8.00	(0.15)	8.65
0	rder not posted		01/07/2022	576553004083218943	8.80	0.80	8.80	8.00	(0.15)	8.65
0	rder not posted		01/07/2022	576553041946315433	8.80	0.80	8.80	8.00	(0.15)	8.65
0	rder not posted		01/07/2022	576553086020192749	8.80	0.80	8.80	8.00	(0.15)	8.65
0	rder not posted		01/07/2022	576553115514014277	8.80	0.80	8.80	8.00	(0.15)	8.65
0	rder not posted		01/07/2022	576553036343904328	8.80	0.80	8.80	8.00	(0.15)	8.65
0	rder not posted		01/07/2022	576553422198376621	8.80	0.80	8.80	8.00	(0.15)	8.65
0	rder not posted		01/07/2022	576552840728972116	12.90	4.90	12.90	8.00	(0.93)	11.97
0	rder not posted		01/07/2022	576553163396450762	18.90	10.90	18.90	8.00	(0.11)	18.79
0	rder not posted		01/07/2022	576552964167207826	8.80	0.80	8.80	8.00	(0.15)	8.65

Note: TikTok required you to sync all order before can posting payment due to have to tally with bank recon.

1.6.2.6 Once you check all the order have been posting (without empty Invoice No), click on Post

Tiktok											
ccount Product Order	Payment										
ccount Tiktok		\sim						Load Ex	cel	I	Post
Verify Status	Payme	Order Date	A	Paym	Order	Total	Custo	Produ	Platfor	Total	Settle
7 RBC	RBC	=		=	8 <mark>8</mark> C	-	=	-	=	-	=
			0)1/07	57655	8.80	0.80	8.80	8.00	(0.15)	8.65
			0)1/07	57655	8.80	0.80	8.80	8.00	(0.15)	8.65
			0)1/07	57655	8.80	0.80	8.80	8.00	(0.15)	8.65
			0)1/07	57655	8.80	0.80	8.80	8.00	(0.15)	8.65
			0)1/07	57655	8.80	0.80	8.80	8.00	(0.15)	8.6
			0)1/07	57655	8.80	0.80	8.80	8.00	(0.15)	8.65

1.6.2.7 Posting Payment / Editing Invoice for TikTok Fees, please be patient

Tiktok									-	
Account Product Order	Payment									
Account I Tiktok		~					Load Ex	cel	F	ost
E Verify Status	Payme	Order Date 🗠	Paym	Order	Total	Custo	Produ	Platfor	Total	Settle
			01/07	57655	8,80	0.80	8.80	8.00	(0.15)	8.65
			01/07	57655	8.80	0.80	8.80	8.00	(0.15)	8.65
			01/07	57655	8.80	0.80	8.80	8.00	(0.15)	8.65
	SOL Acco	ount			×	0.80	8.80	8.00	(0.15)	8.65
						0.80	8.80	8.00	(0.15)	8.65
		Posting data				0.80	8.80	8.00	(0.15)	8.65
						0.80	8.80	8.00	(0.15)	8.65
		Posting Tiktok payment 01	/07/2022			10.30	8.80	3.00	(5.64)	7.66
						14.60	17.60	3.00	(2.77)	14.83
						0.80	8.80	8.00	(0.15)	8.65
						13.30	8.80	0.00	(6.21)	7.09
				(lose	4.90	12.90	8.00	(0.93)	11.97
			01/07	57655	11.30	10.64	8.80	0.66	(4.08)	7.22
			01/07	57655	8.80	0.80	8.80	8.00	(0.15)	8.65
			01/07	57655	8.80	0.80	8.80	8.00	(0.15)	8.65
			01/07	57655	8.80	0.80	8.80	8.00	(0.15)	8.65
			01/07	57655	8.80	0.80	8.80	8.00	(0.15)	8.65

1.6.2.8 Posting done

S Tiktok			
Account Product Order Pay	ment		
Account		Load Excel	Post
E Verify Status	Payment Payme Order A 🛆 Total Custo Produc	Platfor Total	Shipping Fee Settle ^
8 8 <mark>8</mark> C	SQL Account ×		
Success	0	3.00 (6.72)	(4.50) 20.55
Success	O Done.	0.91 (15.03)	(12.50) 20.24
Success	0	0.00 (0.88)	0.00 7.13
Success	0	8.00 (0.22)	0.00 30.11
Success	ОК	0.00 (6.44)	(4.50) 15.34
Success	0	12.00 (0.03)	0.00 15.36
Success	OR-02627 01/05/ 5764987927 38.92 30.92 38.92	8.00 (0.31)	0.00 38.61

1.6.2.9 Example of Customer Payment posted from TikTok | Payment - System will auto do the knockoff

Note: Same Payment Transaction Date will be posting as 1 Customer Payment.

TIKLOK									
count Product Order Pay	ment								
ccount Tiktok	~					Load I	Excel		Post
Verify Status	Payment No	Paym	Order	Total	Custo	Produc	Platfor	Total F	Settle
, HU C	RUC	-	HBC	-	-	-	-	-	-
Success	OR-02596	01/07/	576553	8.80	0.80	8.80	8.00	(0.15)	8.65
Success	OR-02596	01/07/	576553	8.80	0.80	8.80	8.00	(0.15)	8.65
Success	OR-02596	01/07/	576553	8.80	0.80	8.80	8.00	(0.15)	8.65
Success	OR-02596	01/07/	576553	8.80	0.80	8.80	8.00	(0.15)	8.65
Success	OR-02596	01/07/	576553	8.80	0.80	8.80	8.00	(0.15)	8.65
Success	OR-02596	01/07/	576553	8.80	0.80	8.80	8.00	(0.15)	8.65
Success	OR-02596	01/07/	576553	8.80	0.80	8.80	8.00	(0.15)	8.65
Success	OR-02596	01/07/	576553	13.30	10.30	8.80	3.00	(5.64)	7.66
Success	OR-02596	01/07/	576553	17.60	14.60	17.60	3.00	(2.77)	14.83
Success	OR-02596	01/07/	576553	8.80	0.80	8.80	8.00	(0.15)	8.65
Success	OR-02596	01/07/	576553	13.30	13.30	8.80	0.00	(6.21)	7.09
Success	OR-02596	01/07/	576552	12.90	4.90	12.90	8.00	(0.93)	11.97
Success	OR-02596	01/07/	576553	11.30	10.64	8.80	0.66	(4.08)	7.22
Success	OR-02596	01/07/	576553	8.80	0.80	8.80	8.00	(0.15)	8.65
Success	OR-02596	01/07/	576553.:.	8.80	0.80	8.80	8.00	(0.15)	8.65
Success	OR-02596	01/07/	576553	8.80	0.80	8.80	8.00	(0.15)	8.65
Success	OR-02596	01/07/	576553	8.80	0.80	8.80	8.00	(0.15)	8.65
Success	OR-02596	01/07/	576553	8.80	0.80	8.80	8.00	(0.15)	8.65
Success	OR-02596	01/07/	576553	8.80	0.80	8.80	8.00	(0.15)	8.65
Success	OR-02596	01/07/	576553	8.80	0.80	8.80	8.00	(0.15)	8.65
Success	OR-02596	01/07/	576553	8.80	0.80	8.80	8.00	(0.15)	8.65
Success	OR-02596	01/07/	576553	8.80	0.80	8.80	8.00	(0.15)	8.65
Success	OR 02596	01/07/	576553	8.80	0.80	8.80	8.00	(0.15)	8.65
806				3 023 76	9 582 43	2 499 26	3 441 33	1 424 65)	1 599 11

tomer Payn	ment Entry								
Custome	r Code: 610-L0032 🔻	From Deposit : Ad	d Deposit 🗸 🗸		Currency:				<u>N</u> ew <u>E</u> dit
Custo	mer Pavment			O/R N	No: OR-02596		Q,		Delete
Cancelled	d Non-Refundable			Next N	No: OR-02658		•		
				Da	ate: 01/07/2022		▼		Save
				Age	ent:		•		<u>C</u> ancel
Paid By :				Are	ea:		•		-
Received	In · RHB (MYR)	▼	PANK Palance L 54 066	60 Paid Amount (RM	Int (PM): 030 1				Refresh
Dank Cha		0.00	DANK Dalance 1 34,900	109 Faid / arto arte (Fa					Browse
Bank Cha	irge :	1.00						II -	
-									
Cheque N	No :								
Cheque N	tion: Payment Received	From TikTok	~	Unapplied Amt (RM	1):	0	.00		
Cheque N Descript	No : tion: Payment Received	From TikTok Knoc	▼ ··· k-off Invoices / Debit Note	Unapplied Amt (RM	1):	0	.00	>	
Cheque N Descript Knock Off	No : Payment Received Grid	From TikTok Knoc	▼ k-off Invoices / Debit Note] Unapplied Amt (RM	1):	0	.00	>	
Cheque N Descript Knock Off	No : Payment Received Grid Date V	From TikTok Knoc	★	Unapplied Amt (RM	1): Pay	0	.00	>	
Cheque N Descript Knock Off Type IV	No : Forid Crid Date ⊽ 22/06/2022	From TikTok Knoc Doc No. 576553013188135537	★-off Invoices / Debit Note Amount 7.66	Unapplied Amt (RM Outstanding 0.00	1): Pay 7.66	0	.00	>	
Cheque N Descript Knock Off IV IV IV	No : Forid Crid Date ⊽ 22/06/2022 22/06/2022	From TikTok Knoc Doc No. 576553013188135537 576552982608841640	★-off Invoices / Debit Note Amount 7.66 8.65	Unapplied Amt (RM Outstanding 0.00 0.00	Pay 7.66 8.65	0	.00	>	
Cheque N Descript Knock Off IV IV IV IV	No : Ford 22/06/2022 22/06/2022 22/06/2022	From TikTok From TikTok Coc No. 576553013188135537 576552982608841640 576552982278277707	 ▼ … K-off Invoices / Debit Note Amount 7.66 8.65 14.83 	Unapplied Amt (RM S Outstanding 0.00 0.00 0.00	Pay 7.66 8.65 14.83	0	.00	>	
Cheque N Descript Knock Off IV IV IV IV IV	No : Forid Payment Received Cond Date ∇ 22/06/2022 22/06/2022 22/06/2022 22/06/2022 22/06/2022	From TikTok From TikTok Doc No. 576553013188135537 576552982608841640 576552982278277707 5765553013717338788	 ▼ … K-off Invoices / Debit Note Amount 7.66 8.65 14.83 14.83 	Unapplied Amt (RM S Outstanding 0.00 0.00 0.00 0.00	Pay 7.66 8.65 14.83 14.83	0	.00	>	
Cheque N Descript Knock Off IV IV IV IV IV IV IV	No : Forid Payment Received 22/06/2022 22/06/2022 22/06/2022 22/06/2022 22/06/2022 22/06/2022	ECC 1000 1000 1000 1000 1000 1000 1000 1	▼ … k-off Invoices / Debit Note Amount 7.66 8.65 14.83 14.83 26.76	Unapplied Amt (RM S Outstanding 0.00 0.00 0.00 0.00 0.00 0.00	Pay 7.66 8.65 14.83 14.83 26.76	0 	.00	>	
Cheque N Descript Knock Off IV IV IV IV IV IV IV	No : Ford Payment Received 22/06/2022 22/06/2022 22/06/2022 22/06/2022 22/06/2022 22/06/2022 22/06/2022 22/06/2022	ECC 1000 1000 1000 1000 1000 1000 1000 1	▼ … k-off Invoices / Debit Note Amount 7.66 8.65 14.83 14.83 26.76 7.66	Unapplied Amt (RM S Outstanding 0.00 0.00 0.00 0.00 0.00 0.00	Pay 7.66 8.65 14.83 14.83 26.76 7.66		.00	>	
Cheque N Descript Knock Off IV IV IV IV IV IV IV IV IV	No : Ford 22/06/2022 22/06/2022 22/06/2022 22/06/2022 22/06/2022 22/06/2022 22/06/2022 22/06/2022 22/06/2022	Doc No. 576553013188135537 576552982608841640 576552982278277707 576552982278277707 576552982278277107 576552982278277107 576552982278277107 576552982278277107 576552982278277107 576552982278277107 576552982278277107 576552982278277107 576552982278277107 576552982278277107 576552982278277107 576552982278277107	▼ … k-off Invoices / Debit Note Amount 7.66 8.65 14.83 14.83 26.76 7.66 11.97	Unapplied Amt (RM S Outstanding 0.00 0.00 0.00 0.00 0.00 0.00 0.00	Pay 7.66 8.65 14.83 14.83 26.76 7.66 11.97		.00	>	
Cheque N Descript Knock Off IV IV IV IV IV IV IV IV IV IV IV	No : Ford 22/06/2022 22/06/2022 22/06/2022 22/06/2022 22/06/2022 22/06/2022 22/06/2022 22/06/2022 22/06/2022 22/06/2022 22/06/2022	Doc No. 576553013188135537 576552982608841640 576552982278277707 576552982278277707 576552982278277707 576552982278277707 576552982278277707 576552982278277707 576552982278277707 5765529827827707 5765529827827707 5765529827827707 5765529827827707 5765529827827707 5765529827827707 5765529827827707 576552983196764917 57655298278266400102 576553024791808866	▼ … Arnount 7.66 8.65 14.83 14.83 26.76 7.66 7.66 11.97 7.66	Unapplied Amt (RM Outstanding 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.	Pay 7.66 8.65 14.83 14.83 26.76 7.66 11.97 7.66	0 	.00	>	
Cheque N Descript Knock Off IV IV IV IV IV IV IV IV IV IV IV IV	No : Payment Received Crid Date ♥ 22/06/2022 22/06/2022 22/06/2022 22/06/2022 22/06/2022 22/06/2022 22/06/2022 22/06/2022 22/06/2022 22/06/2022 22/06/2022	Eight From TikTok From TikTok S76553013188135537 576552982608841640 576552982608841640 576552982278277707 576553013717338788 5765553013717338788 576552982196764917 576552983196764917 576552802866400102 5765530024791808866 576553007466646388	▼ … Amount 7.66 8.65 14.83 14.83 26.76 7.66 7.66 11.97 7.66 8.65 8.65	Unapplied Amt (RM Outstanding 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	Pay 7.66 8.65 14.83 14.83 26.76 7.66 11.97 7.66 8.65	0	.00	>	
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1.6.2.10 If the Order No starts with "7", it is an adjustment, SQL System will combine the transactions that start with number "7" of the same date and post into 1 invoice (description : Tiktok Adjustment) using the SQL Systems current running number.

Tiktok

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Ve	erify Status	Payment No	Payment Time	Order Adjustme 🛆	Total Earni =	Customer P	Product Price	Platform Di	Total Fees =	Shipping Fee	Settlement
cess		OR-02654	28/05/2022	7102331896088086	0.00	0.00	0.00	0.00	0.00	0.00	10.44
cess		OR-02654	28/05/2022	7102331902324901	0.00	0.00	0.00	0.00	0.00	0.00	38.52
cess		OR-02654	28/05/2022	7102332193074169	0.00	0.00	0.00	0.00	0.00	0.00	16.42
cess		OR-02654	28/05/2022	7102332317670098	0.00	0.00	0.00	0.00	0.00	0.00	10.20
cess		OR-02654	28/05/2022	7102332792901846	0.00	0.00	0.00	0.00	0.00	0.00	18.16
cess		OR-02654	28/05/2022	7102332816910026	0.00	0.00	0.00	0.00	0.00	0.00	12.3
cess		OR-02654	28/05/2022	7102333497532040	0.00	0.00	0.00	0.00	0.00	0.00	6.4
cess		OR-02654	28/05/2022	7102333752906385	0.00	0.00	0.00	0.00	0.00	0.00	12.3
cess		OR-02654	28/05/2022	7102333974709651	0.00	0.00	0.00	0.00	0.00	0.00	9.6
cess		OR-02654	28/05/2022	7102333975116433	0.00	0.00	0.00	0.00	0.00	0.00	9.6
cess		OR-02654	28/05/2022	7102333976156571	0.00	0.00	0.00	0.00	0.00	0.00	9.6
cess		OR-02654	28/05/2022	7102334572314035	0.00	0.00	0.00	0.00	0.00	0.00	19.8
cess		OR-02654	28/05/2022	7102334621450307	0.00	0.00	0.00	0.00	0.00	0.00	9.2
cess		OR-02654	28/05/2022	7102334675800065	0.00	0.00	0.00	0.00	0.00	0.00	30.9
cess		OR-02654	28/05/2022	7102335009448625	0.00	0.00	0.00	0.00	0.00	0.00	5.3
cess		OR-02654	28/05/2022	/1023350094486/5	0.00	0.00	0.00	0.00	0.00	0.00	26.5
cess		OR-02654	28/05/2022	7102335064192714	0.00	0.00	0.00	0.00	0.00	0.00	10.0
cess		OR-02654	28/05/2022	/102335239950845	0.00	0.00	0.00	0.00	0.00	0.00	35.
cess		OR-02654	28/05/2022	7102336406978070	0.00	0.00	0.00	0.00	0.00	0.00	15.
cess		OR-02654	28/05/2022	7102336861389063	0.00	0.00	0.00	0.00	0.00	0.00	11.
coss		OR-02054	28/05/2022	7102337230314903	0.00	0.00	0.00	0.00	0.00	0.00	20.
cess		OR-02654	28/05/2022	7102342180265527	0.00	0.00	0.00	0.00	0.00	0.00	8.
					1 724 40	1 265 28	1 680 90	450 12	(126.61)	(44 70)	2 743 0
)					1,724.40	1,265.28	1,680.90	459.12	(126.61)	(44.70)	2,743.9
) tomer Payme	ent Entry				1,724.40	1,265.28	1,680.90	459.12	(126.61)	(44.70)	2,743.9
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1.7 FAQ

1.7.1 How to do if have multiple location for each store?

- It is advisable user to create one Location called Ecommerce, use the stock transfer from location A to Ecommerce, Location B to Ecommerce, in Ecommerce | Shopee | Account | Location set to Ecommerce.

1.7.2 Error sending data : (12002) The operation timed out.

- 1. User Internet unstable. Please check your internet connection. May try on others wifi or using mobile data.
- 2. TikTok server down, please try again later.

1.7.3 Fetch Order raise error : E097 : Offset and limit sum 5100 must less than 5000, request id : 2101235d16xxxx

SQL Acco	unt Enterprise Edition -	
×	E097: Offset and limit sum 5100 must less than 5000, 2101235d16323774485695461d0729.	request id :
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- TikTok API Returned error as too huge transaction being fetched, the only way is to shorten the date period.

1.7.4 The specified access token is invalid or expired.

 TikTok API link expired, you are required to go back maintain cloud and link again with TikTok platform (Refer Step 1.1.3 – 1.1.5)

1.7.5 API access frequently exceeds the limit. This ban will last 1 seconds.

SQL Acco	ount Enterprise Edition -		×
\otimes	Api access frequency exceeds the limit. this ban will last 1 seconds.		
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- Error appears after click Fetch. Solution, close your TikTok tab in SQL Account -> re-open it -> click "Fetch" button again