## <u>SQL ACCOUNT – Double Date (Posting Date Module)</u>

SQL has a double date module that you can use to set a separate posting date for your document date. In order to using this feature, you need to make sure you have the module.

How to check if you have Post Date Module?

- 1) Go to File
- 2) Customize SQL Account Modules.
- 3) "Document Date, Posting Date" should be ticked

SQL Account Enterprise Edition - Tes	ing C 🛛 🔤 Customize SQL Account Modules						×
<u>File</u> J <u>GL</u> <u>C</u> ustomer Sup	plier						
New Application Window	Module		SBE	PLUS	PROF	PREMIER	ENTERP ^
Open	Category : 1. Core						
es .	General Ledger, Customer, Supplier						
ag Logon	Sales, Purchase						
🚳 Company Profile			•				
Product Activation	Basic Currency		1	•	•	•	•
Flodder Activation	Advance Currency - General Ledger					•	•
Import	Project / Departmental		•	•	•	•	
Backup Database	Advance Credit Control				•	•	•
Show Active Connection <sup>3</sup>	Document Date, Posting Date						
Channe Damand	Multiple Document Number Set				•	•	•
Change Password	Odd Financial Date						
2-Step Verification	Special Aging						•
Close Ctrl IV	GSI / VAI		•	•	•		
	Royal Malaysian Customs Department CST						
Close All	No Lookup	$\checkmark$	•	•	•		
🔿 Print F7	iDataKing OCR						
Breview E6	Customer & Supplier Deposit	$\checkmark$					
rie <u>v</u> iew ro	Financial Consolidation						
Export Report	CTOS						
Printer Setup	Category : 3. Sales/Purchase						
Customize SQL Assount Medules	Profit Estimator		•	•	•	•	I
Customize SQL Account Modules.	Count = 48						~
Run	•						>
🔂 Exit					(	ОК	Cancel

## How to set posting date?

1) For example, we can go to Sales invoice:

😁 Ir	woice		
More.		1 Invoice	Cancelled <u>New</u>
a Attachments Note Item Template	Customer := <u>800-C0001A</u> CASH SALES Address :- Description :- Sales • • • • • • • • • • • • • • • • • • •	Transfer From Quotation         Transfer From Sales Order         Transfer From Delivery Order         Transfer To Sales Credit Note         Barcode       F8         Update Unit Price         Set Tax Date         Set Tax Date         Show Double Entry       Ctrl+O         UDF         Copy Invoice         Paste Invoice	Inv No : IV-00136       Q         Next No :- IV-00137       Qelete         Date :- 17/08/2021       ▼         Agent :- NSL       ▼         Terms :- 30 Days       ▼         Ref 1. :-       Ext. No :-         Ext. No :-       Browse         KG       Disc         Sub Total       T         1,100.00       1
	2 records Deposit Amount: 0.00 ···	Paste From Purchase Items Invoice Batch Print Audit Trail	1,110.00
	Local Net Total: 1,221.00		1,221.00 Close

- 2) Right click on the word Invoice and select "Set Posting Date"
- 3) Key in your desired posting date. For example, we set the posting date as 30/09/2021 for this invoice

😁 In	voice													
More					1	nvoi	ce				G	ancelled 🗌		New
-	Customer :-	300-C0001A 💌							(	Inv No :	IV-00136	Q,	1	<u>E</u> dit 💌
Attach	Address :-	CASH SALES			Set Postin	ng Date		×		Next No :	- IV-00137	•		Delete
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:					17/08/20	30/09/2	021	~		Terms :-	30 Days	-		<u>C</u> ancel
Note	Description :-	Sales			2	ОК		Cancel	▼	Ref 1. :- Ext No :-				Refresh
Ite	+ - 🕥	Profit Estimator								EAL. NO .			,,, П	<u>B</u> rowse
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	2 records					2.00					1,110.00			
	Deposit Amo	unt: 0.00 ···												
	Local Net To	tal: 1,221.00										1,221.00	<u> </u>	Close

4) Press OK and then Save once you have keyed in the date. You will be able to see the posting date on the top left of your invoice.

😁 In	voice									
More	Posting Date:	30/09/2021		1	nvoice			Cancelled	]	New
1	Customer :-	300-C0001A				(	Inv No :	IV-00136	2	<u>E</u> dit ▼
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5							Terms :-	30 Days		Cancel
Note.	Description :-	Sales				<b>v</b>	Ref 1. :-			Refresh
:	+ - 🕥	Profit Estimator					Ext. No :-		יע	Browse
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te	► 8752/060/	8752/060/0782			1.00 10.0000			10.00 1	-,	
	2 records				2.00			1,110.00		
	Deposit Amo	unt: 0.00 ···								- di -
	Local Net To	tal: 1,221.00						1,22	1.00	Close

## Effects of Post Date in Customer Aging Report

The customer's invoice aging will be based on the posting date. For example. If you view the aging based on the document date, it will not be displayed.

1) Invoice IV-00136 is not displayed in August 2021 Customer Aging

<b>2</b>	Customer A	ging Report																- • ×
Aging Date:       30/08/2021         Customer:       300-C0001A         Agent:       Customer Code         Agent:       Customer Code         Area:       Currency:         Project:       Company Soft By;         Control A/C:       Company Soft By;         Default Aging       Control A/C:         Default Aging       Include POC Info         Include knock-off Detail       Include knock-off Detail         Hetonia (kp Post Date)       Apply																		
-	Con	anany Nama	Δ.	Davi (M		Ourrent	Mth	1 Month	Te	*	2 Mont	the	2 Mthc 9 A	20140	Col 06	Col 1	1	Col 12
	CASH SALE	s		Pdy (M	10.00	Current	MUT	10.011.00	IC	15 184 00		5 MUIS & A	5 173 00		00.11		C0.15	
	1	Doc No	Doc	: Date	Т	erms	Currency Co.	Current M	Ith	1 Mor	th	2	Months	3 Mt	hs & Above	Total		Col.06
	IV-00003 04/01/2018 30 Days														5,173.00	5,173.	00	
▶ IV-00118 06/07/2021 30 Days										500.00					500.	00		
OR-00077 06/07/2021											(500.00)					(500.0	00)	
N-00119 07/07/2021 30 Days 11.00 11.00																		
	IV-0012	5	28/0//202	21 21	30 Days						10,000.00					10,000.	00	
C	ount = 1				10.00		0.00	10,011.00		15,184.00		0.00	5	,173.00	0.00	0.00		0.00

2) Invoice IV-00136 is only displayed in September 2021 Customer Aging.

🔁 Ci	ustomer A	ging Report																
Agin	ng Date:	30/09/2021	~	Gro	oup/Sort By:		E Repor	t Name										
Customer 200-c00014																		
Customer. Custom																		
Agent:																		
Area: Currency Cust-Murc-U-b Murs Aging-Jun 2004, May 2004																		
Pro	iect:		· · · · · · · · · · · · · · · · · · ·	7   6	Company C	ategory	Cust-L	ocal-L0-12 Mths Agin	a-Current.1	Mth								
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Cui	rency.				Default Aging	~	Cust-L	ocal&Multi-L0-06 Mth	s-UnRealised	d Gain Loss								
Cor	ntrol A/C:	Ц			Include PDC	Info												
Co.	Cate.:		×		Include Knoo	ck-Off Detail												
					Include zero	balance	🔰 🕨 A	pply										
					Historial (by	Post Date)												
										^								
3	Com	ipany Name	Δ	Pay (M	TD)	Current M	4th	1 Month	TC	otal	2 Mo	nths	3 Mths & Ab	ove	Col.06	Col	.11	Col.13
	CASH SALE	S			1,000.00		1,221.00			15,395.00		9,011.00	5	,163.00				
	3	Doc No	Doc	Date	Ter	ms (	Currency Co	o Current M	1th	1 Mo	nth	2 M	onths	3 Mths 8	Above	Total		Col.06
	IV-0000	3	04/01/201	8	30 Days										5,163.00	5,16	3.00	
	IV-0011	3	06/07/202	1	30 Days								500.00			50	0.00	
1	OR-0007	7	06/07/202	1									(500.00)			(500	.00)	
IV-00119 07/07/2021 30 Days 11.00									1	1.00								
	IV-0012	5	28/07/202	1	30 Days					_			9,000.00			9,00	0.00	
	IV-0013	5	17/08/202	1	30 Days				1,221.00							1,22	1.00	
Co	unt = 1				1,000.00	1	,221.00	0.00		15,395.00		9,011.00	5	.163.00 0.00	)	0.00		0.00